

**Heritage Academy**  
3251 Greendale Road  
Birmingham, Alabama 35243

*Blessed are You, O Lord! Teach me your Statutes.* Ps 119:12

Dear Prospective Home Educator:

We are glad the Lord has led you to an interest in the home education of your covenant children. As Christian parents we desire to teach God's children to have wisdom. Home schooling is a good and godly way to raise children in "the fear and admonition of the Lord." According to the Home School Legal Defense Association, the right to home school in Alabama is the easiest to defend. While home schooling is not specifically mentioned in the Compulsory Education Law, you may do so in one of two ways: 1) be a certified teacher and come under the authority of the local public school superintendent or 2) submit to the authority and oversight of a local church-school. Proverbs says there "is wisdom in a multitude of counselors." Even if Alabama law did not require home schooling families to be under the oversight of a local church school, it would be prudent to do so. As hard as it is to believe, some parents have actually declared themselves a "church" in an attempt to skirt the law; should such a "tactic" become prevalent, bible-believing congregations will eventually be hurt. In 1985, we began to accept Christian families as Heritage Academy faculty and students, thus making us one of the home schooling pioneers in Alabama. Heritage Academy has promoted home schooling, protected her families and had a good record of achievement ever since.

The following list will help you in your decision of whether to apply to Heritage:

**Advantages of Heritage Academy**

Heritage Academy is a ministry of Trinity Presbyterian Church, providing sound spiritual encouragement and direction, and legal grounds to pursue this high calling.

Heritage Academy has organized special event programs and field trips. We belong to one of the oldest church school organizations, the Alabama Christian Education Association, through ACEA students participate in statewide activities.

Heritage Academy stays in contact with you; email, phone, mail, meetings; we help you network for assistance.

Godly coordinators to assist you in developing a curriculum for your child(ren)'s needs from a Biblical world and life view.

Maintains academic records, transcripts and awards diplomas.

**Requirements for Parent-Teachers**

Both parents must be active members of an evangelical Christian church, willing to subscribe to and sign the Apostles' Creed as a statement of their basic beliefs.

Complete and return all application forms at interview.

Interview with the Administrator/Headmaster of Heritage Academy and, upon acceptance, register as parent-faculty members.

Cut ----- Cut

If you are committed to home-schooling on Biblical principles and wish to receive an application packet (or you may download), please fill out and mail:

Name \_\_\_\_\_ Telephone Number \_\_\_\_\_

Street or P.O. Box \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Email: \_\_\_\_\_

Child (ren) & grade you wish to enroll: \_\_\_\_\_

At least one parent must attend faculty meetings.

Submit annual curriculum information forms and attendance reports, plus quarterly progress reports, which includes a report of work accomplished and grades earned.

Achievement tests every other year, for children fourth grade and up.

**Fees and Tuition**

Non-refundable application fee of \$30 due with completed application forms.

One-time registration fee of \$30 per child.

Annual ACEA dues of \$18 per child.

A Heritage Academy Covenant must be signed and honored.

Family tuition is \$240 per year IF paid by September 1<sup>st</sup>; otherwise it is \$270 payable in nine consecutive monthly payment beginning September 1<sup>st</sup>. Families enrolling a senior student will pay \$240.00 in advance. There is a \$5 late charge for late payments, as well as late attendance and progress reports.

We encourage you to join the Home School Legal Defense Association (HSLDA) - \$85.00 fee per family.

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**PARENT/TEACHER APPLICATION**

**F20** \_\_\_\_\_

Date \_\_\_\_\_ 20\_\_

**Parent(1)** \_\_\_\_\_ **Date of Birth** \_\_\_\_\_  
Last First Middle

**Employment(1)** \_\_\_\_\_  
Name Address Phone

**Education(1)** \_\_\_\_\_  
High School Graduation Year College Graduation Year

**Marital Status** \_\_\_\_\_

**Parent(2)** \_\_\_\_\_ **Date of Birth** \_\_\_\_\_  
Last First Middle

**Employment(2)** \_\_\_\_\_  
Name Address Phone

**Education(2)** \_\_\_\_\_  
High School Graduation Year College Graduation Year

**Home Street:** \_\_\_\_\_ **City:** \_\_\_\_\_ **Zip:** \_\_\_\_\_

**Phone Number(s)** \_\_\_\_\_ / \_\_\_\_\_ **Email:** \_\_\_\_\_  
Home Cell

**Children (Names and Ages)** \_\_\_\_\_

**EDUCATIONAL PHILOSOPHY / THEOLOGY**

Describe your educational philosophy.

What is your approach to teaching reading?

What is your view of the origin of the universe, life, and man?

Describe your personal and family Bible study.



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**INDIVIDUAL STUDENT APPLICATION FOR ADMISSION**

**Pupil Information:**

Date: \_\_\_\_\_

Name \_\_\_\_\_ Birth date \_\_\_\_\_ Sex \_\_\_\_\_  
Last First Middle

Grade level applying for \_\_\_\_\_ Previous school attended \_\_\_\_\_

Special Health Concerns \_\_\_\_\_

Has Applicant been expelled suspended or dismissed from school at any time? \_\_\_\_\_

**Family Information:**

Last Name \_\_\_\_\_ Father's Name \_\_\_\_\_ Mother's Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Home Phone \_\_\_\_\_

Father's Business Address \_\_\_\_\_ Phone \_\_\_\_\_

Mother's Business Address (if applicable) \_\_\_\_\_ Phone \_\_\_\_\_

Email address: \_\_\_\_\_

Member of Which Church? \_\_\_\_\_ Phone \_\_\_\_\_

Church Address \_\_\_\_\_ Pastor \_\_\_\_\_

Name of Family Health Insurance \_\_\_\_\_

Family Physician \_\_\_\_\_

Parent's Signature \_\_\_\_\_ Parent's signature \_\_\_\_\_

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**For Office Use Only**

\_\_\_\_\_ Interview Date

\_\_\_\_\_ Registration Fee

\_\_\_\_\_ ACEA Dues

\_\_\_\_\_ School Records Rec'd

**Heritage Academy**  
3251 Greendale Road  
Birmingham, Alabama 35243

**PASTOR'S QUESTIONNAIRE**

Family Name \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_

Church \_\_\_\_\_ Address \_\_\_\_\_

Name(s) and grade(s) of child/children applying

\_\_\_\_\_

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The above family has applied for acceptance into our academy as home educators. It is our desire to work with you in a total evaluation of them prior to their being accepted. Therefore, would you aid us by answering the brief questionnaire below? In this way we will gain more insight into the family; and, you in turn will be able to provide additional pastoral care as needed. Please make a copy of this questionnaire prior to returning it to us and share the content with the family if you desire. We appreciate your honest evaluation.

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1. Do you personally know the family? \_\_\_\_\_ Describe your pastoral relation with the family

\_\_\_\_\_

2. Has the family been in attendance for more than one year? \_\_\_\_ About how many times per month? \_\_\_\_\_

4. Which family members are professing Christians?

\_\_\_\_\_

5. Are the family members considered to be members in good standing with your church? \_\_\_\_\_

6. Are members of the family active in the ministries of the church? (If "yes", please explain.)

\_\_\_\_\_

7. Based upon your personal pastoral knowledge of the family in question, would you recommend them to us?  
Yes\_\_ No\_\_ If no, why? \_\_\_\_\_

Pastor's signature \_\_\_\_\_ Phone \_\_\_\_\_ Date: \_\_\_\_\_

## HERITAGE ACADEMY COVENANT

1. We have fully read, understood, and agree to all of the policies and procedures in the Heritage Academy Manual. Therefore, we understand and are committed to faithfully submit our nine-week progress reports in conjunction with our commitment to attend all parent-faculty meetings. We accept that failure to submit nine-week progress reports by the end of each term (December and May) will result in a \$5.00 late charge and possible dismissal of our child(ren). Further, we accept that absence from more than two (2) parent-faculty meetings may result in the dismissal of our child(ren) from Heritage Academy.

2. We also recognize our responsibility to bring up our child(ren) in the nurture and admonition of the Lord. We understand that this necessitates the weekly observance of the Lord's Day. We are committed, as a family, to worship the Lord weekly in the local evangelical church in which our membership resides. We understand that Heritage Academy is committed to encouraging and promoting faith and life in Christ and will be communicating throughout the year with our pastor in order to contribute to the Christian growth in our family.

3. We agree to render as payment to Heritage Academy a sum of \$270, payable in nine (9) monthly installments of \$30, which are due by the 1st of each month, September through May. [Those who pay the yearly tuition of \$240.00 prior to September 1st are exempted from this paragraph.] We understand that if Heritage Academy does not receive the tuition payment by the 5th of each month, a late fee of \$5.00 will be added. If two months of late fees and tuition accumulates, without special, advance permission of the Academy's administrators, this covenant will have been broken, resulting in the possible dismissal of our child(ren). We understand that with dismissal of our child(ren), all outstanding tuition, fees and late charges will be due within 30 days.

We understand that the continued late payment may disqualify us from use of the payment plan in the future. We also understand that all tuition payments must be up to date prior to enrollment for the next school year, and that no transcripts will be released until our account is paid in full.

4. As Christians we must provide an environment conducive to the spiritual growth and development of our young people. We believe that Christian students should avoid practices which cause the loss of sensitivity to the spiritual needs of the world system and the loss of the Christian's physical, mental, or spiritual well-being (Romans 12:1-2). We will strive to insure that our young people will adhere to the following standards (*especially when involved in a Heritage school function*):

- Maintain high standards of courtesy, morality, and honesty.
- Be kind, helpful and always respect those in authority.
- Be dressed appropriately and modestly. (i.e. clothing, hairstyle should not draw undue attention to wearer, tattoos and body piercing should not be visible).

5. In signing this covenant with Heritage, we acknowledge our responsibility before God to be faithful in all of these matters and that the Session of Trinity Presbyterian Church with the Administrators of Heritage Academy also have a responsibility before God to help us and to hold us to our commitment.

This the \_\_\_\_\_ day of \_\_\_\_\_, 200 \_\_\_\_.

\_\_\_\_\_  
Parent signature

\_\_\_\_\_  
Parent signature

# CHURCH SCHOOL ENROLLMENT FORM

School Year \_\_\_\_\_ Public School District \_\_\_\_\_

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## I. TO BE COMPLETED BY PARENT OR GUARDIAN

Student's Name \_\_\_\_\_ Home Phone \_\_\_\_\_

Home Address \_\_\_\_\_

Date of Birth \_\_\_\_\_ Grade \_\_\_\_\_

Parent or Guardian's Name \_\_\_\_\_ Home Phone \_\_\_\_\_

Home Address \_\_\_\_\_

Church School Of Enrollment Address  
Trinity Presbyterian Church and Heritage Academy  
3251 Greendale Road  
Birmingham, AL 35243  
www.trinity-pres.net  
www.theheritageconnection.com

\_\_\_\_\_ Date \_\_\_\_\_ Signature of Parent or Guardian

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## II. TO BE COMPLETED BY CHURCH SCHOOL ADMINISTRATOR

Church School Name: Trinity Presbyterian Church and Heritage Academy  
3251 Greendale Road  
Birmingham, AL 35243

Date of Student Enrollment \_\_\_\_\_ for \_\_\_\_\_ School Year

\_\_\_\_\_ Date \_\_\_\_\_ Signature of Church School Administrator

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## III. CONSENT FOR NOTIFICATION OF STUDENT WITHDRAWAL

I hereby give prior consent to the administrator of Heritage Academy Church School to notify the public school superintendent should the above named student cease attendance at said School.

\_\_\_\_\_ Date \_\_\_\_\_ Signature of Parent or Guardian  
After completion: Sections I. & II. to Public School Superintendent  
Section III to Heritage Academy church school

### Heritage Academy Tuition Payments

Month Due	Cut and Return Coupon with payment.	Cut and attach address label
May 20__	Name _____ Tel# _____ Circle Amount: \$30 due <b>by</b> May 5 <sup>th</sup> \$35 <b>after</b> May 5 <sup>th</sup>	Heritage Academy 3251 Greendale Road Birmingham, AL 35243
April 20__	Name _____ Tel# _____ Circle Amount: \$30 due <b>by</b> April 5 <sup>th</sup> \$35 <b>after</b> April 5 <sup>th</sup>	Heritage Academy 3251 Greendale Road Birmingham, AL 35243
March 20__	Name _____ Tel# _____ Circle Amount: \$30 due <b>by</b> March 5 <sup>th</sup> \$35 <b>after</b> March 5 <sup>th</sup>	Heritage Academy 3251 Greendale Road Birmingham, AL 35243
Feb 20__	Name _____ Tel# _____ Circle Amount: \$30 due <b>by</b> February 5 <sup>th</sup> \$35 <b>after</b> February 5 <sup>th</sup>	Heritage Academy 3251 Greendale Road Birmingham, AL 35243
Jan 20__	Name _____ Tel# _____ Circle Amount: \$30 due <b>by</b> January 5 <sup>th</sup> \$35 <b>after</b> January 5 <sup>th</sup>	Heritage Academy 3251 Greendale Road Birmingham, AL 35243
Dec 20__	Name _____ Tel# _____ Circle Amount: \$30 due <b>by</b> December 5 <sup>th</sup> \$35 <b>after</b> December 5 <sup>th</sup>	Heritage Academy 3251 Greendale Road Birmingham, AL 35243
Nov 20__	Name _____ Tel# _____ Circle Amount: \$30 due <b>by</b> November 5 <sup>th</sup> \$35 <b>after</b> November 5 <sup>th</sup>	Heritage Academy 3251 Greendale Road Birmingham, AL 35243
Oct 20__	Name _____ Tel# _____ Circle Amount: \$30 due <b>by</b> October 5 <sup>th</sup> \$35 <b>after</b> October 5 <sup>th</sup>	Heritage Academy <b>3251 Greendale Road</b> Birmingham, AL 35243
Sep 20__	Name _____ Tel# _____ Circle Amount: \$30 due <b>by</b> September 5 <sup>th</sup> \$35 <b>after</b> September 5 <sup>th</sup> <b>or Pay \$240.00 for entire year by Sep. 1st</b>	Heritage Academy <b>3251 Greendale Road</b> Birmingham, AL 35243

**REQUEST FOR TRANSFER OF RECORDS**

To: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Date: / /20\_\_

Student: \_\_\_\_\_ DOB: / /\_\_\_\_\_

I hereby certify that I am a parent or legal guardian of the above named student.

Please send a copy of my child's transcript & records to:

**HERITAGE ACADEMY**  
**3251 Greendale Road**  
**Birmingham, AL 35243**  
**[www.theHeritageconnection.com](http://www.theHeritageconnection.com)**

Thank you,

(Legal signature)  
Parent, guardian



**YEARLY ATTENDANCE RECORD**  
**HERITAGE ACADEMY**  
**(Due at the end of each year; one per student)**

NAME: \_\_\_\_\_

SCHOOL YEAR: \_\_\_\_\_

SEPTEMBER

1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30

TOTAL

\_\_\_\_\_

OCTOBER

1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31

\_\_\_\_\_

NOVEMBER

1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30

\_\_\_\_\_

DECEMBER

1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31

\_\_\_\_\_

JANUARY

1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31

\_\_\_\_\_

FEBRUARY

1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28

\_\_\_\_\_

MARCH

1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31

\_\_\_\_\_

APRIL

1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30

\_\_\_\_\_

MAY

1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31

\_\_\_\_\_

JUNE

1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30

\_\_\_\_\_

JULY

1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31

\_\_\_\_\_

AUGUST

1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31

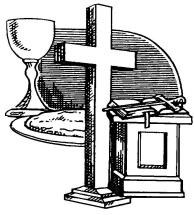
\_\_\_\_\_

Please circle days present.

TOTAL DAYS IN SCHOOL: \_\_\_\_\_

RETURN TO: Heritage Academy, 3251 Greendale Road, Vestavia Hills, AL 35243





# Heritage Academy

A church-school ministry of Trinity Presbyterian Church

## Re-Enrollment Form

(Due July 1)

Name: \_\_\_\_\_ Tel: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_ Email: \_\_\_\_\_

Have you changed church membership in the past year? \_\_\_\_\_ If yes, where? \_\_\_\_\_  
([www.theHeritageconnection.com](http://www.theHeritageconnection.com) for new Pastor's Recommendation Form)

Child's Name	Year-end Records Completed & Submitted		Grade Level in upcoming Fall
	Yes	No	
_____	Yes	No	_____
_____	Yes	No	_____
_____	Yes	No	_____
_____	Yes	No	_____
_____	Yes	No	_____
_____	Yes	No	_____
_____	Yes	No	_____
_____	Yes	No	_____

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### Reminders (see Procedures Manual 3.1.2):

1. Files must be up-to-date for you to qualify for re-enrollment
2. ACEA dues of \$20 per child are due by July 1.
3. One Curriculum Information Form for each child is due on July 1. (See section 5 of Procedures Manual)
4. One Church School Enrollment form for each child is due on July 1. (See section 5 of Manual)
5. A signed Heritage Academy Covenant is due on July 1.  
If you do not have forms - [www.theHeritageConnection.com](http://www.theHeritageConnection.com)

Return these forms and check to: **Heritage Academy**  
**3251 Greendale Road**  
**Vestavia Hills, AL 35243**